



Topic : Chinese Self-Introduction Oral Presentation

Overall Grade; _____

1: Minimal proficiency 2: Limited proficiency 3: Developing proficiency 4: Proficiency 5: Advanced proficiency

	1	2	3	4	5	points
Content	The presentation is not relevant and lacks development.	The presentation is somewhat off-topic and needs more development	The presentation is adequate but needs more development	The presentation is effective and informative	The presentation is interesting and gives great impression.	
Voice	Voice is inaudible	Volume and pronunciation need improvement	Voice and language are somewhat adequate for the delivery of presentation	Voice and language are adequate for the delivery of presentation	Voice and language are skillful and effective	
Visual aids	They are not relevant to the presentation	They are somewhat relevant to the presentation	They are adequately related to the presentation	They are effective	They are outstanding and clearly illustrative.	
Manner and appearance	The presenter appears uncomfortable which interferes with the presentation	Appearance and mannerisms are somewhat appropriate	Appearance and mannerisms are adequately appropriate	Appearance and mannerism are effective	Appearance and mannerism impress the audience	
Chinese Language Structures	Clearly shows a lack of ability to construct complete sentences.	Uses repetitive and simple sentences, but gets ideas across	Uses different types of simple sentences most of the time, complex sentence and connectors are merging to help the flow of ideas	Uses a variety of sentence structures and transition words to help the flow of ideas most of the time	Transition words and connectors are used correctly and efficiently most of the time to create a flow of ideas	

Comments: _____



How to 口頭報告 : _____

1: Minimal proficiency 2: Limited proficiency 3: Developing proficiency 4: Proficiency 5: Advanced proficiency

	5	4	3	2	1	分數
Preparedness	Student is well prepared and presented above and beyond what was expected	Student is completely prepared and has obviously rehearsed.	Student seems pretty prepared but might need a couple more rehearsals.	The student is somewhat prepared, but it is clear that rehearsal was lacking.	Student does not seem to have prepared to present.	
Posture and Eye contact	Posture and eye contact demonstrates a professional manner and procures the enhancement & effectiveness of the presentation	Stands up straight, looks relaxed and confident. Establishes eye contact with everyone in the room during the presentation at all time	Stands up straight and establishes eye contact with everyone in the room during the presentation most of the time.	Stands up straight and establishes eye contact sometimes.	Slouches and/or does not look at audience during the presentation.	
Volume	Volume is very clear and effectively enhances the presentation	Volume is loud enough to be heard by all audience members throughout the presentation	Volume is loud enough to be heard by all audience members at least 80% of the time	Volume is loud enough to be heard by all audience members at least 60% of the time	Volume is often too soft to be heard by all audience members	
Speaks clearly	Speaks in a distinctly clear and professional manner	Speaks clearly and distinctly most of the time	Speaks clearly and distinctly most of the time	Speaks clearly and distinctly sometime	Often mumbles or cannot be understood	
Chinese Language Structures	clearly shows a lack of ability to construct complete sentences.	Uses repetitive and simple sentences, but gets ideas across	Uses different types of simple sentences most of the time, complex sentence and connector are merging to help the flow of ideas	Uses a variety of sentence structures and transition words to help the flow of ideas most of the time	Transition words and connectors are used correctly and efficiently most of the time to create a flow of ideas	



Topic : Giving Directions Oral Presentation

Overall Grade: _____

1: Minimal proficiency 2: Limited proficiency 3: Developing proficiency 4: Proficiency 5: Advanced proficiency

	1	2	3	4	5	points
Content	The directions are not clear and difficult to follow	The directions are somewhat clear and sometimes difficult to follow	The directions are adequate but need more clarification	The directions are clear and distinct most of the time	The directions are clear and distinct all the time. The directions are easy to follow.	
Voice	Volume needs improvement	Voice somewhat adequate for the delivery of presentation	Voice and language are adequate for the delivery of presentation	Voice and language are skillful and effective	Volume and language are used to enhance the presentation	
Language	Language does not follow standard Chinese language convention.	Language follows some standard Chinese language convention and needs improvement	Language is adequate with some errors in convention	Language is fluid and follows standard Chinese language convention	Language is fluid and enhances the presentation	
Visual aids	The map does not include any details and/or landmarks. The map is not colorfully illustrated	The map includes minimal details and/or landmarks. Only part of the map is colorfully illustrated	The map includes sufficient details and/or landmarks. Most of the map is colorfully illustrated	The map includes many details and/or landmarks. The map is colorfully illustrated	The map is outstanding with details and landmark presented in an interesting and informative manner. The map is colorfully illustrated	
Manner and appearance	Appearance, body language, or gestures need improvement	Appearance and mannerisms are somewhat appropriate	Appearance and mannerisms are adequately appropriate	Appearance and mannerism are effective	Appearance and mannerism impress the audience	
Chinese Language Structures	clearly shows a lack of ability to construct complete sentences.	Uses repetitive and simple sentences, but gets ideas across	Uses different types of simple sentences most of the time, complex sentence and connector are merging to help the flow of ideas	Uses a variety of sentence structures and transition words to help the flow of ideas most of the time	Transition words and connectors are used correctly and efficiently most of the time to create a flow of ideas	

Comments: _____

